

4.4.2:- Procedure and Policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.:

To enhance the existing and new amenities to facilitate effective teaching and learning. The college takes necessary care and precaution towards the maintenance of its infrastructure facilities and equipment's. Painting of the college premises on an annual basis. Furniture including benches, desks, tables and chairs are repaired and some are replaced. Technicians are called for computers, laboratory equipment's and apparatus. Regular meetings of various constituted committees are held to plan the use of grants received, as per the requirements from time to time. The College has a cleanness committee for maintenance and upkeep of infrastructure. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are persons deputed by management who ensure the maintenance of classrooms and related infrastructure. The College website is maintained and updated regularly

1. Laboratories: All laboratories are under the Head of Department.. A record of maintenance of instruments and equipment's is maintained by lab technicians and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related vendors. The Stock entries are updated annually and equipment check by stock verification committee and report can be submitted to principal in every year. At the departmental level, HODs submit their requirements to the Principal regarding equipment and other necessities. All laboratories are well equipped. Separate research laboratory is available for research students.

2. Library: A library budget is granted to all departments every academic session. The HODs submit the requirements of books which are duly approved by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. The library provided special software for their reading purposes to ensure return of books "no dues' from the library is mandatory for students before appearing in examination The proper account of visitors (students